

# Tab 9

## Reporting/Scheduling items





## Reporting/Scheduling items — Annual compliance report

Last Update: December 9, 2024

**Objective:** Provide Board of Trustees with a report of District compliance

**Background:** The Auditor General developed a list of best practices for internal control and governance. One of the best practices for board members of special purpose entities was to verify that the entity has complied with applicable state laws. The District has complied with the following state laws:

State Law	Utah Code	Completed	Frequency
Certification and filing of annual budget	17B-1-614	8/13/24	Annually
Notice of public meetings	52-4	10/21/24	Monthly
Notice of board member contact information	17B-1-303	4/9/19	As needed
Participation in Utah public finance website	63A-3-405.4	10/24/24	Quarterly
Financial statement reporting requirements	51-2a-202	10/31/24	Annually
Local government and limited purpose entity registry	67-1a-15	7/1/24	Annually
Fraud risk assessment form	67-3-1(4)(a)	4/16/24	Annually

In addition, the District has other financial compliance reporting requirements. The District is current with the following financial requirements:

Governing Document	Description	Completed	Frequency
Master Resolution April 29, 2002	Accountant's certificate (auditor's compliance report from audit)	10/31/24	Annually
	Written statement of issuer regarding insurance policies	10/31/24	Annually
	Certificate of no default	10/31/24	Annually
	Audited financial statements with supporting information	10/24/24	Annually
	Adopted District budget	8/13/24	Annually
Money Management Act EMMA	Deposit and investment report Swap report	7/17/24	Semi-annually
	Continuing disclosure submittal	11/27/24	Annually

**Recommendation:** Provide compliance report to board annually.

# CALENDAR 2025

## January

- 7 Environmental Committee Meeting - 8:30 a.m.
- 14 Engineering Committee Meeting – 10:00 a.m.
- 27 MWDSLS Work Session - 3:30 p.m.
- 27 MWDSLS Board Meeting – 4:30 p.m.
- 28 Executive Committee Meeting – 10:00 a.m.
- 30 SLCPUAC Meeting – 7:30 a.m.
- 30 PRWUA Board Meeting – 10:30 a.m.

## February

- 4 Engineering Committee Meeting – 10:00 a.m.
- 20 SCPUAB Meeting – 7:30 a.m.
- 24 MWDSLS Work Session - 3:30 p.m.
- 24 MWDSLS Board Meeting – 4:30 p.m.
- 27 SLCPUAC Meeting – 7:30 a.m.
- 27 PRWUA Board Meeting - 10:30 a.m.

## March

- 4 Engineering Committee Meeting – 10:00 a.m.
- 10 Management Advisory Committee Meeting – 9:30 a.m.
- 17-19 Utah Water Users Workshop, St. George
- 20 SCPUAB Meeting – 7:30 a.m.
- 24 MWDSLS Work Session - 3:30 p.m.
- 24 MWDSLS Board Meeting – 4:30 p.m.
- 27 SLCPUAC Meeting – 7:30 a.m.
- 27 PRWUA Board Meeting – 10:30 a.m.

*MWDSLS – Metropolitan Water District of Salt Lake & Sandy*  
*PRWUA – Provo River Water Users Association*  
*SLCPUAC – Salt Lake City Public Utilities Advisory Committee*  
*SCPUAB – Sandy City Public Utilities Advisory Board*

Last 1/14/25

January 2025						
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February 2025						
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March 2025						
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30	31					

April 2025						
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May 2025						
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June 2025						
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29	30					

July 2025						
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August 2025						
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31						

September 2025						
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28	29	30				

October 2025						
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November 2025						
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30						

December 2025						
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21	22	23	24	25	26	27
28	29	30	31			

## MWDSLS Board of Trustees

EVENT	TIME
Work Session	3:30 PM
Board Meeting	4:30 PM
June Public Hearing	6:00 PM
Management Advisory Committee	8:30 AM 9:30 AM*
Executive Committee	8:30 AM
Environmental Committee	10:00 AM
Engineering Committee	10:00 AM 9:00 AM*
Finance Committee	10:00 AM
Holidays	
EVENT	DATE
Utah Water Users Workshop, St George	Mar 17-19
AWWA National – Denver, CO	June 8-11
Intermountain Section AWWA – Vernal	Sept. 29- Oct. 2
Utah Association of Special Districts	TBD
NWRA Annual Conference – Tucson, AZ	Nov. 5-7
CRWUA – Las Vegas, NV	Dec. 16-18

2025

# THE METRO UPDATE

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January 2025



## WAYNE WINSOR RETIREMENT



Wayne Winsor retired as the District's Assistant General Manager and Chief Administrative Officer on December 31, 2024, after nearly 25 years of dedicated service. Wayne joined the District in 2000 to manage the construction of the New Chemical Building at the Little Cottonwood Water Treatment Plant,

a project he originally helped design as a consulting engineer. Over the years, he played a key role in major initiatives, including managing the Point of the Mountain Water Treatment Plant project and establishing a robust asset management and capital planning program. In 2006, Wayne helped the District acquire the Salt Lake Aqueduct (SLA) corridor and developed a land management program that facilitated hundreds of approved uses. Wayne will continue to serve his community through volunteer work and coaching in retirement. We thank him for his invaluable contributions and wish him all the best in this new chapter of his life.

## DISTRICT SECURES FEMA GRANT

In 2023, the District applied for a grant through FEMA's Building Resilient Infrastructure and Communities (BRIC) program to advance the Salt Lake Aqueduct Replacement project. This grant will support efforts to further define the project scope for the section of pipeline between Fort Union Boulevard and the Terminal Reservoir. Key areas of focus will include exploring alignment options, determining pipe size and material, and assessing hydraulic considerations.

The grant provides \$375,000 in funding, with an additional \$25,000 allocated for grant management expenses. The District will contribute a minimum of \$125,000 in matching funds, ensuring a strong foundation for the project's initial phases. Once agreements are signed, the District will proceed with advertising for consulting services and initiating the design process. This milestone marks a significant step toward enhancing the resilience and efficiency of the Salt Lake Aqueduct. Stay tuned for further updates as the project progresses!



## REPAIR OF FLOC BASIN #3

Recently, Operations identified a critical issue with Floc Basin #3 at the Little Cottonwood Water Treatment Plant. One of the paddles was lying on the basin's floor due to a shearing off of the shaft. Maintenance staff quickly assessed the damage and took precise measurements to fabricate a new shaft. The reconstruction process provided an excellent opportunity for several technicians to receive hands-on training. The team successfully rebuilt the shaft and reassembled the paddles, showcasing their technical expertise. We are pleased to report that Floc Basin #3 has been fully restored and is now back in service, operating smoothly once again. A big thank you to everyone involved for their hard work and dedication. The repair of the shaft highlights the skill and commitment of our team!

## ROOFTOP UNIT AT POMWTP

The District recently tackled a challenge in maintaining adequate cooling in the Ozone Room at the Point of the Mountain Water Treatment Plant (POMWTP). The room's cooling needs were initially addressed through circulation using a make-up air handling unit, exhaust fans, and louvers. However, during the summer months, temperatures inside the room reached as high as 85°F, creating a less-than-ideal environment for staff and equipment.

The issue was further compounded during the 2019-2020 Power Monitoring Upgrade Project when adding a new networking cabinet increased the room's heat load. To address the situation and ensure a consistently cool working environment ( $\leq 75^{\circ}\text{F}$ ), the District engaged Gunthers Heating & Air, a trusted HVAC contractor, to install a dedicated rooftop cooling unit with a 15-ton capacity.

The new cooling unit was installed in mid-December 2024, and the system was successfully started up and commissioned on January 8, 2025. The Instrumentation & Electrical (I&E) team played a key role in managing the project, providing the necessary electrical infrastructure, and supporting the system's start-up.

Thanks to the efforts of our staff and contractors, the Ozone Room is now equipped to maintain a cooler, more comfortable environment for both personnel and critical equipment.



## HUMAN RESOURCES

### Promotions:

Adam Weaver – Facilities Lead

Jeff T. Matheson – Sr. Maintenance Technician

### Service Anniversary:

Kenny Peterson, Warehouse Administrator – 5 years