

MONDAY, APRIL 15, 2024

Minutes of the 882nd meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, April 15, 2024 at 4:30 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

Tom Godfrey	-Chair
John S. Kirkham	-Vice Chair
Patricia Comarell	-Secretary
Donald Y. Milne	-Trustee
Joan Degiorgio	-Trustee
Cindy Cromer	-Trustee

The following trustee was excused from the board meeting:

John H. Mabey, Jr. -Trustee

The following staff and guests attended the board meeting:

Annalee Munsey, General Manager
Wayne Winsor, Assistant General Manager – Chief Administrative Officer
Gordon Cook, Assistant General Manager – Chief Operating Officer
Darin Klemin, IT Manager
Ammon Allen, Engineering Manager
Nathan Scown, Operations Manager
Steve Slack, Maintenance Manager
Jeff Matheson, Laboratory Manager
Breana Jackson, Executive Administrator
Dani Cepernich, Spencer Fane
Jesse Stewart, Salt Lake City Public Utilities
Tom Ward, Sandy City Public Utilities
Jeff Budge, Provo River Water Users Association
Mike Whimpey, Central Utah Water Conservancy District
Jacob Young, Jordan Valley Water Conservancy District
Neal Winterton, Pleasant Grove City
Stockton Denos, AE2S
John Richardson, Black & Veatch
Brittany Sorenson, Brown & Caldwell
Elliot Meyer, Cottonwood Heights resident
Steve Van Maren, Sandy City resident

Work Session Agenda

1. Condition assessment of District facilities
2. Salt Lake Aqueduct shutdown and replacement of blow-off valves
3. Other

Board Meeting Agenda

1. Call to order
2. Public comment
3. Finance Committee report
 - a. Consider adoption of FY 2025 tentative budget
 - b. Consider acceptance of financial reports
 - c. Reporting items
 - i. Annual fraud risk assessment
4. Executive Committee report
 - a. Consider approval of Resolution 1933 for proxy for Provo River Water Users Association annual meeting
 - b. Consider approval of District Privacy Policy Statement
5. Consider approval of easement agreement with AJ Rock development

6. Consider approval of Board Meeting minutes dated March 25, 2024
7. Reporting/Scheduling items
 - a. Water supply and demand update
 - b. Capital Project report
8. Items to be discussed at future meetings
9. Closed session
 - a. Pending or reasonably imminent litigation
10. Adjourn

Work Session

Condition assessment of District facilities

Mr. Slack explained why and how the District performs condition assessments of District facilities. He defined the process and the items and infrastructure that are appropriate for condition assessments. Mr. Slack gave examples of findings and the frequency of the assessments. He then reviewed the condition assessment reports and the detailed information provided including findings and photos.

Salt Lake Aqueduct shutdown and replacement of blow-off valves

Mr. Slack described the process to perform a condition assessment on the entirety of the Salt Lake Aqueduct (SLA). He described the aging blow-off valves and the upcoming SLA Blow-off Replacement Project.

The Provo River Water Users Association started refilling the Provo River Aqueduct earlier that day. Mr. Jeff Budge explained the flooding incident related to the open manway on the Aqueduct.

Board Meeting

Call to order

At 4:30 p.m. the Chair, Mr. Godfrey, called the meeting to order and welcomed board members, staff, and visitors. Mr. Mabey was excused.

Public comment

No public comments were made.

Consider adoption of FY 2025 tentative budget

The District's bond closing was on April 9th. Ms. Munsey noted a change to the principal and interest on the revised budget summary.

Mr. Kirkham motioned to adopt the FY 2025 tentative budget with updates noted. Ms. Comarell seconded the motion and the motion passed unanimously.

Consider acceptance of financial reports

Mr. Kirkham motioned to accept the January 2024 financial statements. Mr. Milne seconded the motion and the motion passes unanimously.

Reporting items

Mr. Kirkham noted the annual fraud risk assessment.

Consider approval of Resolution 1933 for proxy of Provo River Water Users Association annual meeting

Mr. Mabey is no longer available to serve as the District's at large director on the Provo River Water Users Association (PRWUA). Staff suggested the District's representative and proxy nominate and elect Mr. Wayne Winsor as the new at large director. This item will be brought to the PRWUA's next meeting. The Executive Committee discussed the at large director at the April 2, 2024 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve Resolution 1933, appointing Wayne Winsor as the at large director of the Provo River Water Users Association. Ms. Cromer seconded the motion and the motion passed unanimously.

Consider approval of District Privacy Policy Statement

Ms. Munsey reported that on January 30, 2024, the District received a notice from the State Auditor's office stating a need for a properly published privacy policy statement on the website – a requirement of Utah Code 63-D-2-S103. The State Privacy Officer asked the District to draft and publish a privacy policy statement on the website by April 30, 2024. The District's website gathers personally identifiable information via employment candidate data and redirects candidates to other interactive forms. Ms. Munsey used the template provided by the Auditor's office to prepare a privacy policy statement. The Executive Committee reviewed the Privacy Policy Statement at the April 2, 2024 committee meeting and recommended approval by the full board.

Ms. Comarell motioned to approve the District Privacy Policy Statement. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Consider approval of easement agreement with AJ Rock development

On June 12, 2023, the board approved an easement agreement with AJ Rock for grading, landscaping, trails, a public road, a private road, and associated utilities within the SLA Corridor. The revised easement agreement includes substantial changes from the original. Mr. Kirkham asked for clarification on the casings for future SLA. Mr. Allen explained the contractor will be putting casing to reserve the space needed for the SLA so they can fill the above space with a lightweight fill material. The casings will not be included in the aqueducts entirety, only the identified locations.

Mr. Milne motioned to approve the easement agreement with AJ Rock development with minor modifications as may be required and approved by the District's General Manager and counsel. Mr. Kirkham seconded the motion and the motion passed unanimously.

Consider approval of Board Meeting minutes dated March 25, 2024

Ms. Cromer motioned to approve the Board Meeting minutes dated March 25, 2024. Ms. Comarell seconded the motion and the motion passed unanimously. Ms. Degiorgio abstained from the motion.

Reporting/Scheduling items

Mr. Scown provided a water supply and demand update for the board. He mentioned the forecast and snow-water equivalent for Snowbird, Trial Lake, Provo/Utah Lake/Jordan, and for the Great Salt Lake. Mr. Scown reviewed the water supply forecasts and the water deliveries for FY24 compared to the 5-year average.

Mr. Godfrey extended the board's welcome to the District's new employees, Wade Ewell, Josh McDougall, and Ryan Martin.

Ms. Munsey reviewed the FY 2025 budget schedule. She noted May 21st as the date the majority of the Salt Lake City appointed trustees must be present for the property tax agenda item at Salt Lake City Council's meeting. To accommodate SLC's public hearing, the District's public hearing will be rescheduled from May 20th to June 17th.

The Sandy City Public Utilities Advisory Board Meeting on April 18th has been cancelled.

Items to be discussed at future meetings

No items were discussed.

Closed Session

Mr. Milne motioned to go into closed session to discuss pending or reasonably imminent litigation. Ms. Cromer seconded the motion and the motion passed unanimously. The following board members were present: Mr. Godfrey, Mr. Kirkham, Ms. Comarell, Ms. Cromer, Mr. Milne and Ms. Degiorgio. The following staff were also present: Ms. Munsey, Mr. Cook, Mr. Winsor, Ms. Jackson, and Ms. Cepernich.

Mr. Kirkham motioned to go out of closed session. Mr. Milne seconded the motion and the motion passed unanimously.

Adjourn

At 5:16 p.m. the board meeting adjourned.

Tom Godfrey, Chair

Patricia Comarell, Secretary