

Tab 7

Metropolitan Water District of Salt Lake & Sandy
 Board Meeting Information
 Last Update: January 2, 2024

Agenda Item: Reporting/Scheduling items—Annual compliance report

Objective: Provide Board of Trustees with a report of District compliance

The Auditor General developed a list of best practices for internal control and governance. One of the best practices for board members of special purpose entities was to verify that the entity has complied with applicable state laws. The District has complied with the following state laws:

State Law	Utah Code	Completed	Frequency
Certification and filing of annual budget	17B-1-614	6/26/23	Annually
Notice of public meetings	52-4	12/5/23	Monthly
Notice of board member contact information	17B-1-303	4/9/19	As needed
Participation in Utah public finance website	63A-3-405.4	10/31/23	Quarterly
Financial statement reporting requirements	51-2a-202	10/25/23	Annually
Local government and limited purpose entity registry	67-1a-15	7/3/23	Annually
Fraud risk assessment form	67-3-1(4)(a)	4/18/23	Annually

In addition, the District has other financial compliance reporting requirements. The District is current with the following financial requirements:

Governing Document	Description	Completed	Frequency
Master Resolution April 29, 2002	Accountant’s certificate (auditor’s compliance report from audit)	10/31/23	Annually
	Written statement of issuer regarding insurance policies	10/31/23	Annually
	Certificate of no default	10/31/23	Annually
	Audited financial statements with supporting information	10/31/23	Annually
	Adopted District budget	6/26/23	Annually
Money Management Act EMMA	Deposit and investment report Swap report	7/19/23	Semi-annually
	Continuing disclosure submittal	12/11/23	Annually

Recommendation: Provide compliance report to board annually.

CALENDAR 2024

January

- 9 Executive Committee Meeting – 8:30 a.m.
- 9 Engineering Committee Meeting – 10:00 a.m.
- 18 SCPUAB Meeting – 7:30 a.m.
- 22 MWDSLS Work Session - 3:30 p.m.
- 22 MWDSLS Board Meeting – 4:30 p.m.
- 25 SLCPUAC Meeting – 7:30 a.m.
- 25 PRWUA Board Meeting – 10:00 a.m.

February

- 5 Finance Committee Meeting – 10:00 a.m.
- 14 Engineering Committee Meeting – 10:00 a.m.
- 15 SCPUAB Meeting – 7:30 a.m.
- 22 SLCPUAC Meeting – 7:30 a.m.
- 22 PRWUA Board Meeting - 10:00 a.m.
- 26 MWDSLS Work Session - 3:30 p.m.
- 26 MWDSLS Board Meeting – 4:30 p.m.
- 26 MWDSLS Public Hearing – 6:00 p.m.

March

- 13 Management Advisory Committee Meeting – 8:30 a.m.
- 13 Engineering Committee Meeting – 10:00 a.m.
- 18-20 Utah Water Users Workshop, St. George
- 21 SCPUAB Meeting – 7:30 a.m.
- 25 MWDSLS Work Session - 3:30 p.m.
- 25 MWDSLS Board Meeting – 4:30 p.m.
- 28 SLCPUAC Meeting – 7:30 a.m.
- 28 PRWUA Board Meeting – 10:00 a.m.

MWDSLS – Metropolitan Water District of Salt Lake & Sandy
PRWUA – Provo River Water Users Association
SLCPUAC – Salt Lake City Public Utilities Advisory Committee
SCPUAB – Sandy City Public Utilities Advisory Board

Last 1/11/24

January 2024						
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April 2024						
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September 2024						
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October 2024						
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November 2024						
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December 2024						
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MWDSLS Board of Trustees

EVENT	TIME
Work Session	3:30 PM
Board Meeting	4:30 PM
Feb/May Public Hearing	6:00 PM
Management Advisory Committee	8:30 AM
Executive Committee	8:30 AM
Environmental Committee	10:00 AM
Engineering Committee	10:00 AM
Finance Committee	10:00 AM
Holidays	

EVENT	DATE
Utah Water Users Workshop – St. George, UT	March 18-20
AWWA National – Anaheim, CA	June 10-13
Intermountain Section AWWA - Layton	Sept 11-13
Utah Association of Special Districts - Layton	Nov 6-8
NWRA Annual Conference – Albuquerque, NM	Nov 6-8
CRWUA – Las Vegas, NV	Dec 4-6

2024

the metro update

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Arc Flash and Breaker Coordination

The District recently upgraded standby power generators and replaced transformers and load center breakers at the Little Cottonwood Water Treatment Plant. In order to maintain compliance with current OSHA (Occupational Safety and Health Administration) and NFPA (National Fire Protection Agency) electrical safety practices, a refreshed arc flash analysis and breaker coordination study was completed by electrical engineering consultant, PowMation.

The first component of the study was to determine the degree to which a worker may be exposed to potential arc flash hazards by creating labels for all electrical breakers and panels which display required Personal Protective Equipment (PPE) and other electrical safety precautions prior to working on or within an electrical panel. An example of a label is pictured to the right.

The second component of the study was to ensure all electrical breakers and load centers are at the correct trip settings and will trip in the correct order. Staff are in the process of making adjustments to a few breakers, but most were at the correct settings. Updated one-line diagrams and panel schedules will also be completed by the consultant in the coming months.

Human Resources

New Employees:

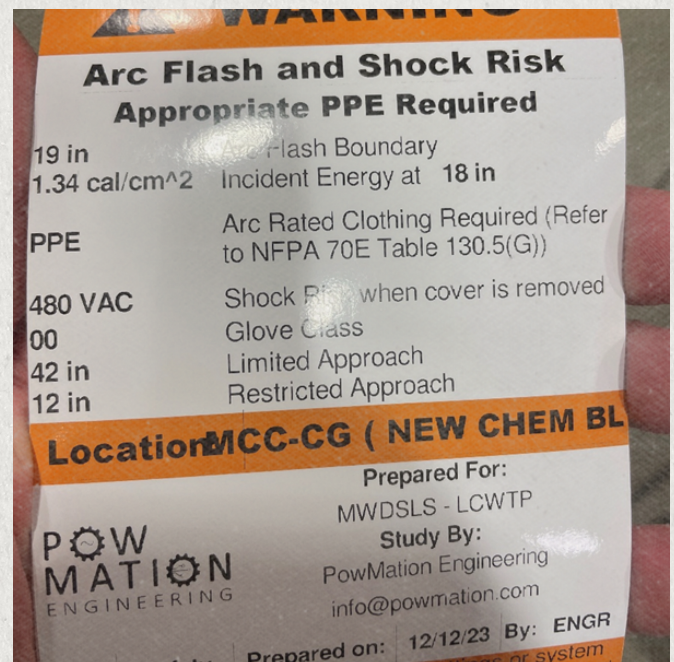
Weslee Kern, Facilities Technician

Mya Paquette, IT Technician

Promotions:

Jimmy Cade, Maintenance Tech III

Nathan Scown, Operations Manager



Tear down of scrubber tank

Approximately 25 years ago, the District was advised to feed chlorine at the Deer Creek intake structure (located near the base of the dam) in an effort to reduce the algae growth inside the SLA raw water pipe. With the chlorine feed system, a scrubber was needed in case of a chlorine leak. Feeding chlorine at the intake structure only lasted a few years, so the scrubber chemical tank has not been used for over 20 years. District staff removed the scrubber chemical tank from the building. A back hoe and dump truck were used to break the fiberglass tank and haul it away. The District can now utilize this building for other purposes.



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