

MONDAY, SEPTEMBER 18, 2023

Minutes of the 876th meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, September 18, 2023 at 4:44 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

Tom Godfrey	-Chair
Patricia Comarell	-Secretary
Cindy Cromer	-Trustee
Joan Degiorgio	-Trustee
John H. Mabey, Jr.	-Trustee

The following trustees were excused:

John S. Kirkham	-Vice Chair
Donald Y. Milne	-Trustee

The following staff and guests attended the board meeting:

Annalee Munsey, General Manager
Wayne Winsor, Assistant General Manager – Chief Administrative Officer
Gordon Cook, Assistant General Manager – Chief Operating Officer
Darin Klemin, IT Manager
Ammon Allen, Engineering Manager
Kelly Stevens, Senior Engineer
Gardner Olson, Engineer II
Matthew Tietje, Operations Manager
Sonya Shepherd, HR Program Manager
Josh Croft, Accountant
Breana Jackson, Executive Administrator
Steve Slack, Maintenance Manager
Dani Cepernich, Snow, Christensen & Martineau
Jesse Stewart, Salt Lake City Public Utilities
Jason Brown, Salt Lake City Public Utilities
Tom Ward, Sandy City Public Utilities
Jacob Young, Jordan Valley Water Conservancy District
Mike Whippey, Central Utah Water Conservancy District
Alan McKean, David Evans & Associates
Steve Van Maren, Sandy resident
Elliot Meyer, Cottonwood Heights resident
Bob Warther, Cottonwood Heights resident

Work Session Agenda

1. Tour of LCWTP flocculation/sedimentation basins
2. Other

Board Meeting Agenda

1. Call to order
2. Public comment
3. Engineering Committee report
 - a. Consider approval of Amendment No. 3 to SLAR-CC Project
 - b. Consider approval of Arc Flash Analysis and Breaker Coordination Study
 - c. Consider approval of JSSD Amendment No. 2
 - d. Consider approval of capital budget transfers
 - e. Consider approval of changes to Policies and Procedures Chapter 16
 - f. Reporting items
4. Consider approval of vehicle surplus
5. Consider acceptance of financial reports
6. Consider approval of Board Meeting minutes dated August 7, 2023

7. Update on meetings with member cities to discuss FY25 property tax
8. Reporting/Scheduling items
 - a. Water supply and demand update
9. Other business
10. Items to be discussed at future meetings
11. Closed Session
 - a. Pending or reasonably imminent litigation
 - b. Strategy sessions to discuss the purchase, exchange, or lease of real property, including water right(s) or water share(s), when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the District from completing the transaction on the best possible terms
12. Adjourn

Work Session

Tour of LCWTP flocculation/sedimentation basins

The board, staff, and invited guests participated in a tour of the flocculation/sedimentation basins at the Little Cottonwood Water Treatment Plant (LCWTP).

Board Meeting

Call to order

At 4:44 p.m. the Chair, Mr. Godfrey, called the meeting to order and welcomed board members, staff, and visitors.

Public comment

Mr. Bob Warther, a neighbor of LCWTP, requested the District provide an analysis of the hydrogeological and geotechnical performance of the surface infiltration basins involved in the Managed Aquifer Recharge Project prior to the start of operation. Mr. Warther expressed concern regarding any possible water seepage that would affect his home as it would not be covered by his insurance.

Mr. Godfrey said the District's engineering manager and the board will respond to Mr. Warther's request. Ms. Comarell said the response will be in written form in addition to being discussed at the next board meeting.

Consider approval of Amendment No. 3 to SLAR-CC Project

Mr. Stevens noted the items included in Amendment No. 3 of the professional services agreement with Hazen and Sawyer to design the Salt Lake Aqueduct Replacement – Cottonwoods Connection (SLAR-CC) Project. The amendment includes: additional survey work, project management and coordination schedule extension, pipeline design for McEntire and 7000 S. turnouts, site civil design for LCWTP civil improvements, drainage control from 10 MGR to Nutree, additional surge analysis, NEPA clearance, Fort Union Blvd. space planning and coordination, and additional bidding support. All tasks included in Amendment No. 3 are detailed in the board meeting packet.

The Engineering Committee discussed this item on September 5, 2023 and recommended approval.

Mr. Mabey motioned to amend the SLAR-CC professional services project scope to include \$406,550 for the Amendment No. 3 tasks. Ms. Comarell seconded the motion and the motion passed unanimously.

Consider approval of Arc Flash Analysis and Breaker Coordination Study

Mr. Olson described the purpose of the arc flash analysis as a tool to help determine the degree to which a worker may be exposed to potential arc flash hazards and PPE requirements. The District recently completed a power monitoring upgrade at LCWTP and is nearing completion at the Point of the Mountain Water Treatment Plant, making an updated arc flash analysis appropriate. A breaker coordination study helps ensure the correct settings for all electrical breakers. The study is also appropriate given recent system modifications and power supply issues at LCWTP. Mr. Olson explained the scope of work involved and the bid process the District went through.

The Engineering Committee discussed this item on September 5, 2023 and recommended approval.

Ms. Degiorgio motioned to approve the Arc Flash Analysis and Breaker Coordination Study and award the project to Powmation for \$149,700. Ms. Cromer seconded the motion and the motion carried unanimously.

Consider approval of JSSD Amendment No. 2

Ms. Cepernich outlined the changes in Jordanelle Special Services District (JSSD) Amendment No. 2 as it relates to the 2006 agreement and Amendment No. 1. The Engineering Committee discussed this item on September 5, 2023 and recommended approval of the amendment.

Mr. Mabey motioned to approve Amendment No. 2 to the November 1, 2006 agreement with JSSD regarding use of Ontario Drain Tunnel water. Ms. Comarell seconded the motion and the motion carried unanimously.

Consider approval of capital budget transfers

Mr. Winsor discussed the capital budget transfers for the SLAR easement procurement and managed aquifer recharge project. Cost for easement procurement is projected to be approximately \$3 million, which would require a transfer of \$2.6 million from Capital Project Reserves. Inspection and design related to a second well for the Managed Aquifer Recharge (MAR) project would require a transfer of \$500,000 from Capital Project Reserves.

The Engineering Committee discussed this item on September 5, 2023 and recommended approval of the capital budget transfers.

Ms. Comarell motioned to approve a capital transfer of \$2.6 million for SLAR easement procurements and \$500,000 to complete the MAR wells bid package from the Capital Project Reserves. Ms. Degiorgio seconded the motion and the motion carried unanimously.

Consider approval of changes to Policies and Procedures Chapter 16

Mr. Allen explained the proposed change to Policies and Procedures Chapter 16. The change includes new language to specify the allowance and purpose of retaining walls within District fee lands. The board discussed past allowances of retaining walls and how this change would affect any future occurrences. The Engineering Committee discussed this item on September 5, 2023 and recommended approving the update.

Ms. Degiorgio motioned to approve the changes to Policies and Procedures Chapter 16. Ms. Comarell seconded the motion and the motion passed unanimously.

Reporting items

The September Capital Project report was included in the board packet. Ms. Munsey noted staff had added a “purpose” and an “update” section to the capital project report to help clarify the status of projects.

Ms. Comarell asked if the District should be worried about a Porsche dealership that is being built. Mr. Allen said the dealership is neighboring the Salt Lake Aqueduct, but not close enough for concern.

Consider approval of vehicle surplus

The District is interested in making surplus District vehicles available to its employees to encourage proper use, care, and maintenance of vehicles. Mr. Cook reported that minimum starting bids were determined after a review of applicable sources, including the NADA, Kelly Blue Books, and coordination with local dealerships. The minimum starting bids for two vehicles were advertised in a surplus auction. Vehicles included a 2012 Dodge Ram 1500 and a 2012 Dodge Ram 2500.

Ms. Degiorgio asked how many people bid for vehicles during the surplus auction. Mr. Cook said there is typically a lot of interest, but for these specific vehicles there were nine bidders.

Mr. Mabey motioned to approve surplus of the 2012 Dodge Ram 1500 for \$9,250 and the 2012 Dodge Ram 2500 for \$9,600 to staff. Ms. Cromer seconded the motion and the motion passed unanimously.

Consider acceptance of financial reports

Ms. Munsey noted the financial reports represent the year-end for FY23. In preparation for the FY23 financial audit, there are some different categories identified. She referred the board to notes included in the reports as they should answer most questions.

Mr. Godfrey asked what “leases” refers to. Ms. Munsey explained it is for cell towers on the District’s property.

Ms. Comarell motioned to accept the June 2023 financial reports. Mr. Mabey seconded the motion and the motion passed unanimously.

Consider approval of Board Meeting minutes dated August 7, 2023

Ms. Cromer motioned to approve the Board Meeting minutes dated August 7, 2023. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Update on meetings with member cities to discuss FY25 property tax

Ms. Munsey and Mr. Godfrey have met with staff from both member cities and have meetings scheduled with city councilmembers from Salt Lake City. Meetings will be scheduled with Sandy City councilmembers. She expressed optimism for a successful proposed tax rate increase next fiscal year.

Reporting/Scheduling items

Mr. Tietje provided a water supply and demand update for the board. He noted some turbidity increases in water coming from Deer Creek Reservoir and compared a current drought map to one from the previous year. Mr. Tietje then provided an update on water storage and the projected weather forecast. He shared that 30,000 acre feet of water from Little Cottonwood Creek was allowed to flow to the Great Salt Lake.

Ms. Degiorgio mentioned some concerns with revenue due to water conservation. Ms. Munsey explained the District utilizes a flat rate to help with revenue stability. Mr. Mabey asked if algae blooms in Deer Creek have caused issues with the District’s water supply. Mr. Tietje explained outbreaks are well communicated between entities to help manage water quality.

Other business

Mr. Godfrey asked staff to extend a welcome to new employees Antonio Rino and Franklin Hughes and congratulations to Jake McGill, Mark Sarvela, Jimmy Cappo, Brice Meier, Ron Payne, Skyler Passey, and Brandon Rodeback for their promotions. He noted Hal Miller and Pat Tom’s retirements.

Ms. Cromer asked how the promotions affect the District's staffing. Ms. Munsey explained the staffing overlap for operators and the new opportunities being provided for staff by creating new positions.

Ms. Comarell asked if both committee meetings will be virtual in October. Ms. Munsey explained committee meetings will continue to be virtual until the committee chairs wish otherwise.

Items to be discussed at future meetings

No items were discussed.

Closed Session

Ms. Comarell motioned to go into closed session to discuss pending or reasonably imminent litigation; and strategy sessions to discuss the purchase, exchange, or lease of real property, including water right(s) or water share(s), when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the District from completing the transaction on the best possible terms. Ms. Degiorgio seconded the motion and the motion passed unanimously.

All board members were present with the exception of Mr. Milne and Mr. Kirkham. The following staff were also present: Ms. Munsey, Mr. Winsor, Mr. Cook, Ms. Jackson, Ms. Cepernich, Mr. Allen, and Mr. Stevens.

Ms. Degiorgio motioned to go out of closed session. Ms. Cromer seconded the motion and the motion passed unanimously.

Adjourn

At 6:16 p.m. the board meeting adjourned.

Tom Godfrey, Chair

Patricia Comarell, Secretary